

## DEBIT AUTHORIZATION

This form must be completed to initiate Debit entries from your Bank Account. By completing this form you are hereby authorizing the Sussex County Utility Billing Division to make debit entries to your account indicated below and the financial institution named below.

I (we) hereby authorize Sussex County Utility Billing Division to hereinafter initiate debit entries to my (our) account indicated below, and the financial institution named below to debit the same to such account for (Application). I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

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(Financial Institution Name)

(Branch)

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(Address)

(City/State)

(Zip)

\_\_\_\_\_ Routing Number

\_\_\_\_\_ Account Number

Type of Account \_\_\_\_\_ Checking \_\_\_\_\_ Savings

This authority is to remain in full force and effect until Sussex County Utility Billing Division has received written notification from me (or either of us) of its termination in such time and manner as to afford Sussex County Utility Billing Division and your Bank a reasonable opportunity to act on it.

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(Print Individual Name)

(Signature)

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(Print Sewer Account Number)

(Date)

**PLEASE ATTACH COPY OF VOIDED CHECK TO THIS FORM!**

**PLEASE RETURN TO:**

**SUSSEX COUNTY UTILITY BILLING DIVISION**

**PO BOX 601**

**GEORGETOWN, DE 19947**

**(302)-855-7870**

Dear Customer:

The Sussex County Utility Billing Division is pleased to offer the convenience of paying your sewer bill **automatically**. No more need to write a check, have it get lost or show up late! You can enroll simply . . . by filling out the reverse side of this letter and mailing it to the Sussex County Utility Billing Division, P.O. Box 601, Georgetown, DE 19947. By doing this, your checking account or savings account will be debited automatically each quarter on or shortly after the due date. Please note all spaces must be completed on the debit authorization form.

Thank You,

Leon Collins  
Director of Utility Billing  
(302) 855-7870